

Ottery St Mary Parish Church - Minutes of PCC Meeting 28th May 2015

Present: Rev Steve Weston, Graham Snell (chair), Rev Leisa McGovern, Arthur Passey, Sue Jeacock (PCC Sec, Minutes), Di Passey, Brian Cammack, Jill Rose, Mark Rix, John Maybery (treasurer), Shirley-Ann Williams, Frances Snell, Grenville Gilbert (arrived 8.35pm), Sandra Chapman, Juliet Squire, David Rose, Anitra Lockwood.

Holy Communion in the Dorset Aisle

1 **Apologies** received from Bruce Odlin, John Green, Colin Tindal

2 Correspondence

2.1 Approval for DBS application requested for Annette Tindal. **Agreed**

2.2 Letter of thanks from Andrew Chapman, UKIP candidate, for the warm welcome he received at St Mary's while living in Ottery.

2.3 Letter of thanks from Maurice and Marion Bennett for the picture gift

2.4 "Open the Book" leaflets, a scheme for bringing Bible stories into schools.

2.5 Letter of thanks from Carillon Singers (concert May 13th)

2.6 Request from John Green for the church to host the East Devon District Scouts annual St George's Day Parade on 24th April 2016 (2.30pm start, service lasting up to an hour). **Agreed.** SJ to respond.

SJ

3 Reports

No report received from bell ringers.

Healing Ministry report delayed until July PCC.

4 Matters Arising from the Minutes of the Standing Committee held on 27th April 2015

Amazing Grace publicity material has arrived, a bit dull. Might need to produce something ourselves.

Item 7 Alpha Course: planning meeting at the Vicar's House next Monday.

Item 9.1 Altar Rail: Brian has obtained two quotes, from Richard Pulman (£900) and a more expensive quote from the carpenter who made the shop cupboards.

Item 4.4 Food Hygiene: Sheila Williams is planning a seminar for all who handle food in the church. Dorothy Pitcher, Sue McCarthy and Doreen Davis also have food safety certificates.

5 Minutes of the PCC Meetings 25th March and 17th April 2015

(i) Signed as a correct record.

(ii) Matters Arising

Loos: Building will commence Monday 1st June. Gas will be turned off. Brian has requested updated figure of cost to include architect fees (architect is charging 9% of total rather than normal 12%)

Archdeacon's Visitation: a lovely service. Good facilities at Holy Trinity, Exmouth.

6 Treasurer's Report

Financial update to the end of April circulated in advance of the meeting.

John reminded the PCC it costs £32 for retired clergy to fill in for Steve at midweek communion service.

It was proposed by Steve and seconded by Shirley-Ann that John will talk to Judy Davis about the share paid by Ottery to the Mission Community Fund and how this is calculated. Are we paying a disproportionate amount?

7 May Fair

Report by Michael Moore on this year's event circulated in advance of the meeting. A good day, much positive feedback, but sustainable for the future? Jill Rose unable to act as coordinator next year. New committee members Rob McGovern and Roy McClymont may be able to take this forward. Only five people came to clear up on Sunday. Duty of care: heavy lifting is involved and many volunteers are elderly.

Money raised on the day is the equivalent of 12 events over the year raising £700 each. Also can't put a price on the good will and outreach. Decision on whether to proceed with next year's event will need to be made at next PCC. Jill Rose to plan a special meeting in the Dorset Aisle, open to all, to discuss. Whimble store: is this necessary for the future? Could we save the £600 plus VAT pa for its hire by putting a shed in the churchyard? Would require Governor's permission and a Faculty.

JR

8 Report on Church Events

Brian had produced a sheet of up-coming church events. Christmas Tree Festival (Nov 25-29) needs to be added. Visions of Childhood raised about £91, Carillon Singers concert £276. Requests for future events to be considered at Staff Meetings to see if they fit into the diary and with our Mission Statement.

9 Coffee

10 Holiday Club Update

Leaders in place, can now take some under 5s as well. Prayer partners needed – see Brian. Possible BBQ on the Friday evening, would require a different set of volunteers. Will promote Allsorts, Messy Church and Alpha. Help required to transform the church into polar landscape on Sunday 16th August.

11 Lee Abbey

Graham Snell gave a short report of the highlights of the Mission Community weekend away.

12 Marriage Preparation

Frances Snell gave a report on the Marriage Preparation Course for couples in the Mission Community run by John and Ruth Ward, with help from Graham and Frances, and Ann and Gordon from Newton Poppleford. Topics include conflict resolution and communication. Very positive feedback: most couples dread it, but actually find it enjoyable and valuable.

13 Shop Layout

Rev Leisa McGovern had produced a summary of the questionnaires on the new shop layout. Majority in favour. Some safety issues raised. Steve proposed that if safety issues can be addressed, the PCC go forward to make the new layout permanent. Seconded by Mark Rix. **Agreed**. Unclear if a Faculty is required for removal of pew or if Archdeacon's permit would suffice. Governors need to be informed of PCC decision and also put in Contact.

14 Situations Vacant

Steve is planning a board to go in church to highlight volunteering opportunities, with an outline of what each position entails.

SWe

15 AOB

15.1 Steve's 60th: Bring-and-share lunch after 28th June Allsorts service.

15.2 Bottle of wine and card to be presented by Steve on behalf of the PCC to Michael Moore to thank him for his many years service producing the monthly readers rota.

SWe

15.3 Pete Button would like to align the Big Breakfast to the Network Church. There was some discussion about what this would mean for us and for Big Breakfast. Steve to talk further with Pete.

SWe

15.4 Arthur Passey reminded the PCC of the urgent need to fill the position of Health and Safety Officer for the purposes of our insurance.

Meeting closed with the Grace at 9.45pm

Signed:Date:.....