

## Ottery St Mary Parish Church - Minutes of PCC Meeting 22<sup>nd</sup> July 2015

**Present:** Rev Steve Weston (chair), Graham Snell, Rev Leisa McGovern, Arthur Passey, Sue Jeacock (PCC Sec, Minutes), Brian Cammack, Jill Rose, Mark Rix, John Maybery (treasurer), Frances Snell, Grenville Gilbert, David Rose, Anitra Lockwood, Judith Reynolds.

1 **Prayers** led by Brian Cammack

2 **Apologies** received from Bruce Odlin, John Green, Colin Tindal, Di Passey, Shirley-Ann Williams, Juliet Squire, Sandra Chapman and Anne Maher

3 **Correspondence**

3.1 Approval for DBS application requested for Judith Reynolds, Rosemary Dafforn and Frances Snell. **All agreed.**

3.2 Email from from Brian and Nola Medway in Australia, who had enjoyed Allsorts service while visiting Ottery.

3.3 Email from wedding couple Matthew Dominey and Ellie Sutcliffe, thanking Steve, choir, organist and verger for a wonderful day.

4 **Reports**

Choir report, given in person by Judith Reynolds, was received by the PCC. Huge thank you to Judith for the choir concert and for the numbers of new children admitted to the choir this year. Choir will be seeking an increase in fees for weddings for 2016. Add to agenda for September/November PCC.

Reports for Healing Ministry and Children's Work had been circulated in advance of the meeting.

Children's work: It was noted that although there are not many children at 9.30am, the numbers coming through our doors for other events and services is encouraging. Thanks to all who work with children within the church.

Healing Ministry: the sermon by John Hall at the last Third Sunday service was well-received. Cards are available in church with dates for Evening Healing Services.

SJ

5 **Vocations**

Fiona Rimmer asked for the PCC's support as she prepares to start the process of training for ordination, which was wholeheartedly given. Steve led the PCC in prayers for Fiona.

6 **Matters Arising from the Minutes of the Standing Committee held on 22<sup>nd</sup> June 2015**

Item 6 Projector – we are currently using the old projector lamp as a temporary fix.

Item 7 Situations Vacant: food Bank Coordinator - Sue Jeacock will take this on.

Rosemary Dafforn has volunteered to take on job of Priory transport coordinator.

Carol Bennett will take on the role of Events Coordinator.

7 **Minutes of the PCC Meetings 27<sup>th</sup> May 2015**

(i) Signed as a correct record.

(ii) Matters Arising

Bell Ringers Report (due May meeting): Sue J to request report from Richard Coley. Steve has visited Michael Moore with thank you gifts.

Big Breakfast: Steve met with Pete Button to discuss Big Breakfast plans to align with Network Church. Ottery will continue to give any support needed. Steve had also spoken to John Soper, pastor at Network Church. Pete and Jennie will be attending Allsorts when they are able to. Leisa will be speaking at Big Breakfast in October and Steve plans to speak too later in the year, once Leisa has been priested. Links with Ottery will be maintained and there are no plans to break the connection. Steve could interview Pete and Jennie during a service so more people are aware of what is happening with the Big Breakfast.

SJ

**8 Treasurer's Report**

John's short report had been circulated in advance requesting PCC's permission to make extra payments to the diocese when possible, to try to reduce arrears with the Common Fund. **Agreed.** Choir concert raised £484 and Ian Tracey between £600-£700. Donations for £449 in memory of Joyce Wright. Arthur Passey presented a cheque for £300 from the Friends for electricity.

**9 May Fair**

Report by Jill Rose circulated in advance of the meeting. The parish meeting to discuss the future of the May Fair had been encouraging (extra chairs were needed!) Storage - to move the May Fair storage from Whimple to a new shed in the churchyard, we would need to consider the following: access and path, cost, lighting, security and need for a Faculty. Put on hold for the time being.

**10 Loos Update**

There has been a four week break to redraw the internal plan, which will now provide more space for Ladies toilets. Internal working area now boxed off. Progress meeting set for 29<sup>th</sup> August. A number of bones have been found and collected by the archaeologist for reburial. Arthur Passey asked if any grants have been applied for to help with financing the project. Vicars and Churchwardens meeting in August will look at finance. The PCC thanked Brian Cammack for his continuing work as coordinator for the project.

**11 Coffee**

**12 Holiday Club**

Planning is well underway. Portaloos ordered. Publicity has been sent out. Good team of leaders have come forward, including help from other churches and teenagers. BBQ in the churchyard on the Friday for family and friends of those attending.

**13 Alpha Course**

Steve, Leisa and David Rose have met to start planning. No decision has been made on the venue, as this depends on the building work. Taster evening planned for Friday 18<sup>th</sup> September in the Dorset Aisle, to include finger food, live music and a talk by Steve "There must be more to life than this". Invites will be given to Holiday Club parents and also to Messy Church parents. Ideally the course would start in mid-October.

**14 Health and Safety**

Anitra Lockwood has volunteered as health and safety coordinator. John Maybery currently working on the health and safety policy document which will include a list of direct responsibilities – some for Governors and some for PCC - and a named person for each one. The document will be sent out for review once completed and will come back to Standing Committee and PCC for approval. PCC thanked John and Anitra.

**15 Shop Layout**

Governors have agreed PCC can go ahead and apply for Faculty to keep the new shop layout, which has been on trial since the Christmas Tree Festival. Apply initially to the Archdeacon as an Archdeacon's certificate may be sufficient. Proposed by Mark Rix and seconded by Jill Rose. **Agreed.** The Friends had planned to use the back of the shop unit to display notices, but this will not be possible with the new layout. Space on one of the boards in the Dorset Aisle has been made available.

**16 Ordination**

The ordination service for Leisa McGovern and Sheila Walker will take place at Ottery, 4pm Saturday 26<sup>th</sup> September. New bishop of Crediton, Sarah Mullally will take the service and Chris Martin, vicar of Whimble, will preach. Leisa and Sheila have chosen the hymns. Choirs at Talaton and Whimble could be invited as well. Administration of communion needs to be speedy, with several points of administration around the church. North Aisle will still be blocked off. Teas, coffees and cake to be served afterwards. Leisa's first service presiding at Ottery is likely to be Sunday 5<sup>th</sup> October.

**17 AOB**

- 17.1 Governors will consider a request from the Women's Institute to plant a tree in the churchyard to mark their 100<sup>th</sup> anniversary this year.
- 17.2 Governors have agreed to a request from the Town Council and Chamber of Commerce for a bench to be placed in the churchyard in memory of John Gaffney. There would be no cost to the church.
- 17.3 Church spring clean: once building work is complete, in particular to deal with cobwebs and dust at higher levels.
- 17.4 Churches Together Songs of Praise at URC on 30<sup>th</sup> August. Each church needs to put forward someone to choose a hymn and say why it has been chosen. Anitra Lockwood volunteered to choose the hymn for the Parish Church.
- 17.5 Wiggaton: Tenders for the repairs at Wiggaton will be in by 30<sup>th</sup> July. This PCC proposes to delegate responsibility for signing contracts to Wiggaton church warden David Morris. Proposed by Grenville Gilbert, seconded by Brian Cammack. **Agreed.** Congratulations to Wiggaton for securing a large grant to help with the costs.

Meeting closed with the Grace at 9.25pm

Signed: .....Date:.....