

Ottery St Mary Parish Church
Minutes of PCC Meeting 27th July, 2016

Present: Rev Steve Weston (Chair), Rev Leisa McGovern, John Maybery (Hon Treasurer), Arthur Passey, Sue Jeacock (PCC Secretary, Minutes), Jill Rose, Anitra Lockwood, Mark Rix, Colin Tindal, Kate Jackson, Shirley-Ann Williams, Diana Gee, John Ward, Helen Atkinson, Flo Rowland, Frances Snell.

1 **Prayers** led by Rev Leisa McGovern

2 **Apologies** received from Graham Snell, David Rose, Bruce Odlin, Grenville Gilbert, Fiona Rimmer, Di Passey. Steve welcomed new members John and Helen to their first meeting.

3 **Correspondence**

The Bishop of Exeter has sent advice out to all clergy with regard to their personal security, in the light of recent events in France. Any points arising will be discussed at staff meeting.

4 **Reports**

Choir: Report received, with thanks to Judith. It was noted that we could do with a few new trebles. Steve to approach schools in September.

May Fair: Report received with thanks to Jill Rose and Michael Moore. Three proposals for the way ahead: 1) ask Rupert to consider change to date in August, as May is already so packed with events in Ottery 2) consider how the event fits in with the life of our church and our community 3) recruit more people for specific tasks, the May Fair committee acting as an overseer, rather than committee members taking on large amounts of work.

It was agreed that an approach should be made to Rupert before the next PCC for the change of date.

A short discussion took place:

May is busy, but so is August, especially with holiday club.

Could a board could be displayed at the next event to help outline where money raised goes? It's hard to get younger people involved as they are so busy. Leisa thought Rob may be able to recruit some extra helpers.

It is not possible to separate May Fair profit so it does not go towards the Common Fund, but towards local mission. Steve stressed that the Common Fund supports mission across the diocese.

5 **Matters Arising from the Minutes of Standing Committee held on 27th June 2016**

Item 6: The Rotary Club and Budleigh Male Voice Choir have both expressed surprise at how little we charge for concert hire. PCC members to do some market research to gauge how much similar venues charge. This needs to be reviewed at the next PCC.

Item 9: Sue Jeacock and Jill Rose will compile a list of those who need to have the new fire guidance and get it distributed.

6 **Minutes of the PCC Meetings 22nd April and 23rd March 2016**

i) The Minutes were signed as a correct record of proceedings.

ii) Matters Arising not covered on the agenda

Item 13: Is it necessary for all PCC members to do Module 1 Safeguarding? Yes, but it will take some time for this to happen. A request has been made to arrange a training event within the Mission Community, but this is not possible at the moment.

Item 16.3 Steve thanked all who were involved in organising Queen's 90th birthday events in the town.

7 **Treasurer's Report – John Maybery**

John outlined the financial situation at the half-year point. Giving is in line with the budget agreed, Gift Aid will be more than budgeted for. We set a budget of £3,000 for fundraising, but have fallen behind on this, so more ideas are needed. We are on target to pay £90,000 Common Fund as promised, but are behind with our contributions to Mission Community expenses. Spending on utilities is currently within budget, helped by a mild winter.

Choir Concert raised £562. Tar Barrels burgers at the East Gate – may be busier and make more money this year as it is a weekend event.

8 **Coffee**

9 **Mission Audit – funds to help areas with new housing**

Mission Community clergy have met with Barry Dudmore from the Diocese. Clergy will now start to look at how we can reach out to the new communities. Barry and Ed Moffat will help

with the bid for funding. If anyone has any suggestions, please speak to Leisa. We will look what other parishes have done in other areas and how successful it has been. We are able to bid for up to £25,000. CTIO is also working on a welcome to those in the new housing. Shirley-Ann Williams will liaise with Leisa regarding their plans. Link Group has done a welcome to new residents in the past. Information on how this was done needs to be passed to Leisa.

10 Flower Festival

14th – 18th September. The theme is “Celebrations”. Publicity needed. Date has been put in the Gazette, but this has not been published yet. PCC members to publicise by word of mouth, twitter, Facebook, posters in car windows. Carol Bennett will contact local Flower Clubs. Sue will arrange for it to go on the Diocesan website events page. Steve volunteered to take posters to Sidmouth, Flo will take to Exeter, Helen will cover Budleigh and Anitra will do Beer. Mark Rix will take laminated posters to Payhembury, Luton and Whimble. Jill Rose and Tony will look at putting notices on stakes nearer the time. John Maybery will arrange for a flier in the One Magazine and Mid-Week Herald. We have £150 sponsorship from Gilbert Stephens, which can be put towards publicity.

Ask Brian Cammack if he knows where the banner is.

We are still looking to recruit a publicity officer and this highlights how important the role is.

11 Allsorts

A few changes have been made on a trial basis. The service will still start at 10.30am, but people will now be invited to craft, coffee and doughnuts from 10.15am, as part of the welcome. In August, there will be a Café church. At the moment the service is not attracting families and children in the way we would want it to, but this may take time to develop.

12 Gilbert Heale/David Allen memorial

Frances Snell suggested we could purchase an urn for flower arranging. This would be appropriate as David Allen was a keen gardener. Frances will pursue this idea with the flower team.

FS

13 Holiday Club

Steve read out the following short report from Fiona Rimmer:

“Thank you all for your prayer support and for those of you that have been able to be actively involved. Holiday club will be taking place from the 8-12th August every morning. Each day we will explore with the children a different bible story using crafts, DVDs, games and songs using the Scripture Union material Guardians of Ancora. We still need help on Sunday 7th August at 1pm to transform the Dorset Aisle in to the Hall of Memories. Please continue to pray for the leaders and the children who will be with us.”

Cereal boxes are required – deliver to Juliette’s shop. No visitors will be allowed to enter the building during the club. Sue Jeacock will speak to Ellis & Co about workmen using the church toilets.

SJ

14 AOB

14.1 Librarian is Sue Roundhill, but there is possibly a new volunteer to come on board to help her.

14.2 Anitra is still waiting for Health & Safety training. David Lanning, churchwarden at Feniton, is currently trying to arrange for church insurers Ecclesiastical to come and give a talk to parish Health & Safety reps.

14.3 Flo highlighted the amount of clutter being left around the church – including three bricks which appeared recently. Please could people put things away, or take things away with them. A comment had been made in the visitors’ book about untidiness. Sue Jeacock to put a reminder in Contact about the green recycling bin.

SJ

14.4 Steve reported the sad news of the sudden death of Penny, wife of Robert Gordon, a previous vicar of Feniton.

14.5 Shop layout: the Governors are currently experimenting with the layout in the light of comments made by the DAC at their last visit. Comments welcomed.

The meeting closed with prayers and the Grace at 9.30pm

Date of Next Meeting: 28th September in Church

Signed: Date: