

Ottery St Mary Parish Church - Minutes of PCC Meeting 26th July 2017

Present: Rev Steve Weston, John Ward (chair), Rev Leisa McGovern, Sue Jeacock (PCC Sec, Minutes), David Rose, Flo Rowland, Anitra Lockwood, Diana Gee, Jill Rose, Anna Roderick, Bruce Odlin, Arthur and Di Passey, Shirley-Ann Williams, Phyllis Baxter, Fiona Rimmer, Brian Cammack, Tony Mitchell, Phil Whitlock (treasurer), Helen Atkinson.

1 Prayers led by Shirley-Ann Williams

2 Apologies received from Colin Tindal.

3 Correspondence

3.1 Letter from Hugh Osborne asking permission to relocate a plaque in commemoration of his father, John Osborne, from St Mary's in the Scilly Isles to Ottery churchyard. It would be subject to a Faculty and a suitable location being agreed with the Church Governors. In principle, no objections as long as Mr Osborne is prepared to pay for the Faculty application.

3.2 Letter from Bishop Robert about Leisa, who has now successfully completed her curacy training.

4 Reports

The Choir report was postponed to the September PCC meeting.

5 Matters arising from the Minutes of the Standing Committee held on 26th June

Item 7 Church Security: there have been no further incidents and we have reverted to locking up later in the evening. The Governors plan to fit two new cameras to cover North and South aisles.

Item 13 Vicarage future: Jill Rose is also part of the group looking into this.

6 Minutes of the PCC Meeting held on 24th May 2017

i) Signed as a correct record, amending size of Gala tent Item 16.1 to 4m x 12m.

ii) Matters Arising not covered on the agenda: None.

7 Treasurer's Report

A treasurer's report had been circulated in advance of the meeting. Receipts are static, loose collections declining slightly. Next Gift Aid payment should arrive in August. We have very few sources of income apart from planned giving and fundraising. It was noted that costs of the Pentecost Party are to be met by the Vicar and Churchwarden's fund, not the PCC. It was also noted that donations and fundraising for Abide may have taken the focus away from general fundraising efforts this year. We have received a request from the diocese for a meeting to discuss our accounts.

8 PCC Away Day

14th October at Feniton Church. Theme: "The Lost Generations".

9 Paraclesis

A review document had been circulated in advance of the meeting. Proposed actions include: publicising Pastoral Care more widely, setting up a bereavement group, getting more people involved in bible study eg "a house group for people who don't do house groups."

10 Abide

The plan has receive Home Office approval and the Abide Steering Group have today received details of a proposed refugee family. A big thank you to all who have contributed time and effort to get to this stage. The range of policies considered by the Standing Committee at their last meeting have now been finalised. The house is currently partly furnished, including white goods. Further items of donated furniture are in storage.

- 11 Safeguarding**
Jill Rose has delivered her first C1 training here in Ottery and now has permission to deliver C2. Two sessions for C0 have been arranged at West Hill in August. Jill thanked those who have helped her with the technical support. It was noted that by hosting and delivering safeguarding training we are offering considerable support to the Diocese, in terms of time, effort and money.
- 12 Coffee**
(During coffee, a card was passed round to be signed for Maria Clapp, retiring Ottery PCSO. It was agreed spend £25 on a glass candle holder to show our appreciation for her help over the years with wedding and funeral parking, church events and security issues).
- 13 Summer Fete**
Gala Tent: the treasurer has now recommended spending more on a better quality tent. It is likely to be about £1,100 and will be a good investment. We are now saving £600 a year on storage, so we should be able to afford it. Possible source of income from hiring it out, although this would need careful management.
- 14 Kitchen**
The Friends of the Church have agreed to pay up to £5,000 for the initial costs of the architect and Faculty application for a kitchen in the North Porch. A benefactor has offered to fund the installation of the kitchen itself. It was noted that the kitchen development should be part of a whole plan for improving the interior of the church, including the shop, welcome area and storage.
The PCC would like to go ahead with developing plans for the kitchen in the North Porch with the assistance of our church architect. Proposed by Di Passey, seconded by Shirley-Ann. **Agreed.**
- 15 Rev Cate's retirement**
Cate's last Sunday will be on 8th October. The plan is to recruit someone to replace her "half post" in the Mission Community, but it may be difficult to find a willing candidate. With Leisa possibly heading to a new job soon, there is likely to be a staff shortage in the Mission Community for some time. Mark Ward has been appointed Rural Dean.
- 16 Rowan Centre and Linden Daycare Unit**
At the request of Ottery Hospital, Leisa and Ann Yates have been visiting those attending Rowan and Linden, where assessments take place for those with memory issues and daycare is offered Monday-Friday. When Leisa moves on, Ann could do with someone to join her. Visits to date have included quizzes and music.
- 17 AOB**
- 17.1** Messy Craft Days 29th-31st August in church with Ottery's Youth Worker Graham Harry. Pray for helpers and cake-bakers to come forward.
- 17.2** Youth @ St Mary's is starting up again from September at the Station on the 4th Sunday of the month, with assistance from Graham Harry.
- 17.3** Leaving gift for Tim and Sheila Walker, who move at the end of August. To be discussed at Monday's staff meeting.
- 17.4** A proposal to get wifi access into the church, by beaming the signal from the Loft, had been circulated prior to the meeting. Phil Whitlock explained what would be involved. The Governors have approved the plan. It will cost in the region of £120 and will require an Archdeacon's Certificate rather than a Faculty. Shirley-Ann proposed that we go ahead, seconded by Diana Gee. **Agreed.**

Meeting closed with a prayer led by Steve at 9.20pm

Signed: Date: